

2019 and 25th Anniversary Legacy Awards Application Form

Legacy Awards Proposal for Presentation
 2019 Community College Futures Assembly
 February 2nd-5th, 2019 at the Hilton Palacio Del Rio in San Antonio, TX.

Please type or print; duplicate this form for additional applications.

1. College Name _____
 Street Address _____
 City _____ State _____ Zip _____
 Principal Contact Person (Dr., Mr., Mrs., Ms.) _____
 Title/Department _____
 Phone Number (_____) _____ FAX Number (_____) _____
 E-mail _____

3. **Title of Presentation:** _____

4. **Presenters:** The Assembly encourages presentations from leadership teams (president, vice president/dean, program director). If additional members are part of the presentation, please list these individuals in the space provided below. **The principal contact identified in item #2 above is responsible for advising all other presenters about conference plans and arrangements.**

All presenters are required to register and pay the conference registration fee. Finalists will be eligible to receive the discounted Affiliate Registration fee.

1. Name (Dr., Mr., Mrs., Ms.) _____
 College Name _____
 Address _____ City _____ State _____ Zip _____
 Title/Department _____
 Phone Number (_____) _____ Fax Number (_____) _____
 E-Mail _____

2. Name (Dr., Mr., Mrs., Ms.) _____
 College Name _____
 Address _____ City _____ State _____ Zip _____
 Title/Department _____
 Phone Number (_____) _____ Fax Number (_____) _____
 E-Mail _____

3. Name (Dr., Mr., Mrs., Ms.) _____
 College Name _____
 Address _____ City _____ State _____ Zip _____
 Title/Department _____

Phone Number (_____) _____ Fax Number (_____) _____
E-Mail _____

**Please attach the required information for any additional presenters.*

5. **Content of Presentation:** Please submit an electronic copy (via email or on disk) of a **50-words-or-fewer description** for the Assembly program, additional **two-page summary** explaining why this program or activity meets the award criteria (5 years of effectiveness) and how it will be presented as a concurrent session at the CC Futures Assembly (sessions will last one [1] hour). We ask that all application materials be kept together, so space is included at the end of this document for these descriptions.
6. **Audio/Visual Equipment:** The Institute of Higher Education/UF will cover the cost of standard audio/visual equipment. Finalists will be notified regarding audio/visual ordering arrangements.
7. **Expenses:** Neither honoraria nor expenses will be paid to program presenters. All presenters are required to register and pay the conference affiliate registration fee.

Guaranteed Satisfaction: As a demonstration of the Assembly's commitment to quality, if any Community College Futures Assembly registrants are not *totally satisfied* with the quality of the Assembly's learning experiences, their *registration fee will be refunded*.

8. Questions concerning the proposals should be directed to the Community College Futures Assembly at:
E-mail: futures@coe.ufl.edu or phone: 210.485.0836

Award Selection Process: Proposals for the Legacy Awards will be competitively reviewed, and ten finalists will be selected based on the Legacy award criteria. Finalists will be required to present at the CC Futures Assembly and will be encouraged to provide evidence of program results (5 years of results). These results will be used in selecting the final Legacy award recipient. Notification of finalists is planned by late November.

The application deadline is October 19th, 2018.

E-mail to: futures@coe.ufl.edu

Bellwether College Consortium
800 Quintana Blvd
San Antonio, TX 78258

futures@coe.ufl.edu
Phone: 210.485.0836

Program Description (50 words or fewer):

Program Summary (no longer than two pages, with 1" margins and font no smaller than size 10). In this summary, provide an overview and address the following Legacy Award criteria:

The Legacy Award criteria consist of programs that have exhibited five years of successful institutional transformation and/or proven program replication. The following criteria outline the specific issues to address in the Legacy Award application:

1. Identify the issue or challenge that this leading edge program or activity was designed to address.
2. Describe the process, timeline, participants, and resources required to implement the program or activity.
3. Specify the results and/or impact.
4. Elaborate on lessons learned for colleges considering a replication of this initiative.